**NEW USER?**

1. Visit <https://app.myblueprint.ca/start>
2. Choose **Education Planner (7-12)**
3. Review steps 1 & 2
4. Click **Get Started** on step 3 and enter your **school email address**
5. Click **Sign Up Now**

*At an Independent School? Give us a call at 1-888-901-5505 or email* [*support@myBlueprint.ca*](mailto:support@myBlueprint.ca) *and we’d be happy to help you get set up!*

**FIRST 3 THINGS TO DO TO GET STARTED**

*Use the checklists below to*:

1. Explore your demo student account
2. Explore your teacher account features
3. Train one of your colleagues on myBlueprint: [education.myBlueprint.ca/eptrain](http://education.myblueprint.ca/eptrain)



1. **EXPLORE YOUR STUDENT DEMO ACCOUNT CHECKLIST**

* Click on your name in the top right corner and select **Student View**
* Complete the **Who Am I** *Interests*survey
  + Go to **Match Results** tab > Complete two (2) **Compatibility** Surveys
* Go to **Home** > **Goals** > **Add a goal**
* Go to **Post-Secondary** > Select a **Pathway** (e.g., College & University) > Favourite a **program**
* Go to **Work** > **Occupations >** Favourite two **occupations**
* Go to **Home** > **Portfolios** > **Add a** **Portfolio >** Name your portfolio
  + Add an **Avatar** and a **Banner** image
  + **+ Add Box** > **Add Media** > Upload a picture/image that represents who you are
    - **Add Reflection** > Give an explanation of how the image represents who you are
  + **+ Add Box** > **Add from myBlueprint**> **Favourites** > An occupation that you favourited

1. **EXPLORE YOUR TEACHER ACCOUNT CHECKLIST**

* Go to **Classes > + Create Class** > **Name** your class, click **Create Class** > **Add Students** (Note: Only students with active accounts will appear in the Add Students screen)
  + Once you have added students to your class, you can view their progress and reset their password (Click > **Reset Email/Password**)
* Go to **Support** > **Resources >** [**Lesson Plans**](http://www.myblueprint.ca/support/resources/) **> Download** a lesson plan that is of interest to you
* Go to **Support** > [**Video Tutorials**](https://www.myblueprint.ca/support/videos) > **View All** > Watch a quick video about a tool you plan on using with your students
* Go to **Reports** > Discover the reports available to help you learn more about your students (i.e., Who Am I survey results, Favourite Occupations, etc.)
* Go to **Activities** > **+ Create Activity >** Add a class-based activity with clear actionable steps for your students to complete to meet learning objectives and encourage participation

1. **SHARE YOUR LEARNING WITH YOUR COLLEAGUES**

* Visit our Train-The-Trainer page at: [education.myBlueprint.ca/eptrain](http://education.myblueprint.ca/eptrain)